

ASSUMPTION GRAMMAR SCHOOL

SPECIALIST SCHOOL FOR MUSIC WITH PHYSICAL EDUCATION
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Principal: Mr Peter Dobbin BA (Hons) PGCE MSc PQH (NI)

Chairperson Board of Governors: Miss M O'Halloran

Voluntary Grammar School

For Girls

Denominational

Age Range: 11-18

Admission No: 120

Enrolment No: 840

OPEN DAY INFORMATION

Unfortunately, due to COVID-19, we are unable to showcase the School through our usual Open Day. A video, prospectus and information pack are available on our school website www.assumptiongrammar.org.uk

To Parents/Guardians/Carers naming Assumption Grammar School as a preference on their child's Online Transfer Application or its equivalent.

VOLUNTARY SUBSCRIPTION

We ask parents to make an annual voluntary contribution towards the School Development Fund to help meet the costs of additional facilities. A minimum of £60 per pupil is requested. Where there are two or more children from the same family attending the school, a minimum of £20 each is requested for the second and third child. Where there are more than three children from any one family attending the school at the same time, no fee is required for the fourth child.

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL

The Board of Governors, having agreed the criteria for admissions, has delegated to the Admissions Committee, consisting of 3 members of the Board of Governors, the Principal, the authority to decide which particular applicants shall be admitted to the school in accordance with the admissions criteria.

ADMISSIONS CRITERIA FOR ENTRY OF PUPILS TO YEAR 8 IN SEPTEMBER 2021

NOTE: It is the sole responsibility of the parent/guardian/carer of a prospective pupil to ensure that there is submitted, either on the online transfer application or its equivalent or together with the online transfer application or its equivalent, all the information required to enable the Board of Governors to apply the Admissions Criteria of the school to the application of the prospective pupil. Only evidence submitted either on the online transfer application or its equivalent or attached/uploaded to that application at the time of submission to the school for admission shall be considered by the Board of Governors in the allocation of a place to the applicant.

The Board of Governors will not use as a criterion the position of preference given to the School on the Online Transfer Application i.e. an applicant who has chosen Assumption Grammar School in any position on the Online Transfer Application or its equivalent will be considered equally with those who have put the School first.

All applicants resident in Northern Ireland at the time of their proposed admission to the School will be selected for admissions before any applicant not so resident.

SPECIAL PROVISION

Special Provision will only apply to children who were not entered for the PPTC GL Entrance Assessment because they took up residence in Northern Ireland after 16 October 2020 or received more than half of their primary education outside Northern Ireland. Claims for Special Provision, verified by the child's primary school Principal, should be made on Form SP1 and submitted with the online transfer application or its equivalent with independent, verifiable documentary evidence, as appropriate. Using the information provided, the Board of Governors will determine whether Special Provision applies. If it does, those children who the Board of Governors considers to be eligible will be considered under Criterion ii) of the Admissions Criteria.

Form SP1 is available from the School or its website at www.assumptiongrammar.org.uk. Parents/Guardians wishing to claim Special Provision should forward a completed copy of **Form SP1** directly to Assumption Grammar School by **Tuesday, 16 March 2021**. After this date, claims for Special Provision should be made directly to Assumption Grammar School, and parents should notify the Education Authority's School Admissions Team. The final date for receipt of new applications/additional information is Monday, 12 April 2021, no later than 4pm.

ALLOCATION OF PLACES

Assumption Grammar School will apply the following criteria in the order stated below:

- i) Applicants registered to take the GL Entrance Assessment. **A copy of the GL Registration Card must be uploaded to the On-line Transfer Application.**
- ii) Applicants transferring from our named feeder primary schools in Appendix A.
- iii) Applicants who have a sibling presently enrolled at the school or already accepted for the coming year. (Name and current year group of sibling to be stated on Online Transfer Application or its equivalent).
- iv) An applicant who is the eldest or only girl in her family, or an applicant who is the first girl in her family to transfer to a Grammar school. The parents/guardians must provide evidence stating that the applicant is the eldest and that the applicant and family are known for at least two years to the verifier of such evidence. It must be written on headed notepaper and signed by a verifier who is not a member of the applicant's family. Examples of this might include a medical practitioner, a solicitor, a Priest / Minister of Religion or a Primary School Principal. This criterion covers 'only' children and will treat twins or other multiples as joint eldest. For the purpose of this sub-criterion "eldest child of the family" will be interpreted in accordance with DE Circular 2016/15 Annex 2 paragraphs 3-5, "The Procedure for Transfer to Post-Primary Education".
- v) An applicant who is entitled to Free School Meals. "Entitled to Free School Meals" will mean applicants who are listed on the Education Authority register as entitled to Free School Meals at the date on which their parent or guardian has submitted their post-primary Online Transfer Application or its equivalent. If it is stated on the Online Transfer Application or its equivalent that an applicant is currently registered as Free School Meal Entitled, and that claim is decisive in qualifying her for admission, then that information will be verified. If it is found to be incorrect, then any place offered because of it will be withdrawn.
- vi) An applicant who is a daughter of a past pupil. (Mother's maiden name and year of leaving to be stated on the Online Transfer Application or its equivalent).
- vii) An applicant whose sister has completed her grammar school education at Assumption Grammar School. (Name and year of leaving to be stated on the Online Transfer Application or its equivalent).

In the event that there are fewer applicants complying with a particular criterion than there are places available or remaining, those applicants complying with that criterion will be admitted and the next criterion will be applied to the remaining applicants.

In the event that there are more applicants complying with a particular criterion than there are places available or remaining, those applicants complying with that criterion will go forward to be considered under the next criterion and those not complying with that criterion will be eliminated.

In the event that there are more applicants than there are places available or remaining on the application of the last criterion which can be applied, applicants will be selected for the remaining places on the basis of the initial letter of the surname as identified on the birth certificate presented at registration for the Entrance Assessment by 16 October 2020.

The order will be determined by a randomised selection of the alphabet overseen and verified by the Admissions Committee of the Board of Governors before 1st Preference applications are considered.

In the event of the surnames beginning with the same letter, the subsequent letters of the surname will be used in alphabetical order using the randomised selection. In the event of two or more identical surnames the alphabetical (randomised) order of the initial of the forenames will be used. Where names cannot be separated by this process, children will be accepted by date of birth with preference given to the oldest.

Where, after this process has been applied, any applicants continue to tie for a final place, places will be allocated by randomised computer selection.

DUTY TO VERIFY

The Admissions Committee of the Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any Online Transfer Application or its equivalent.

Parents/Guardians/Carers should note that they may be asked to produce verifying information pertinent to the school's admissions criteria. Original documents are required. Photocopies or facsimiles are not acceptable.

The provision of false or incorrect information or the failure to provide information within deadlines set by the Admissions Committee of the Board of Governors can result in the withdrawal of a place or the inability of the school to offer a place.

WAITING LIST POLICY

It should be noted that all those who have previously applied, but who have failed to obtain a place in the School, will have their application held open until 30 June of the year following application when their application is deemed to have lapsed. Should a vacancy arise, the above criteria will be applied to select pupils from this waiting list.

If the application is made by a child who arrived in Northern Ireland after the transfer process had been concluded and the Admissions Committee determines that the child is suitable to be admitted, the school will then seek Department of Education approval to admit the child as an additional place. If such approval is given, the child will be admitted.

APPLICATIONS AND ADMISSIONS TO YEAR 8

Year	Admissions No	Total Applications ie. <i>All preferences</i>	Total Admissions
2018/19	120	173	122*
2019/20	120	203	137** * #
2020/21	120	160	134* ** # X

* inc Upheld Admission Appeals

** inc DE Temporary Variation Approval

X inc ECB Appeals

inc SEN students

Appendix A

BT6 <ul style="list-style-type: none">• Downey House, Belfast• Knockbreda PS, Belfast• St Bernard's PS, Belfast• St Michael's PS, Belfast	BT7 <ul style="list-style-type: none">• Forge Integrated PS, Belfast• Holy Rosary PS, Sunnyside Street, Belfast• Scoil an Droichid, Belfast• St Malachy's PS, Belfast	BT8 <ul style="list-style-type: none">• Cairnshill PS, Belfast• Carryduff PS• St Ita's PS, Belfast• St Joseph's PS, Carryduff	BT9 <ul style="list-style-type: none">• St Bride's PS, Belfast• Stranmillis PS, Belfast	BT22 <ul style="list-style-type: none">• Portaferry PS, Portaferry• St Mary's PS, Kircubbin• St Mary's PS, Portaferry• St Patrick's PS, Ballygalget
BT23 <ul style="list-style-type: none">• Killinchy PS	BT24 <ul style="list-style-type: none">• Academy PS, Saintfield• Ballynahinch PS• Christ the King PS, Drumaneess• Drumlins Integrated PS, Ballynahinch• Millennium Integrated PS, Carryduff• Spa PS, Ballynahinch• St Caolan's PS Darragh Cross• St Mary's PS, Saintfield• St Patrick's PS, Ballynahinch	BT25 <ul style="list-style-type: none">• Fair Hill PS, Dromara• Dromara PS• St Michael's PS, Finnis	BT26 <ul style="list-style-type: none">• Anahilt PS, Hillsborough• Downshire PS, Hillsborough	BT27 <ul style="list-style-type: none">• Carr PS, Lisburn• St Colman's PS, Lisburn• St Joseph's PS, Lisburn
BT30 <ul style="list-style-type: none">• Bunscoil Naomh Pádraig, Downpatrick• Cedar Integrated PS, Crossgar• Cumran PS, Clough• Derryboy PS, Crossgar• Glasswater PS, Crossgar• Holy Family PS, Teconnaught• Our Lady & St Patrick PS, Downpatrick• St Brigid's PS, Downpatrick• Down High Prep, Downpatrick• Downpatrick PS• St Colmcille's PS, Downpatrick• St Joseph's PS, Ballycruttle• St Joseph's PS, Ballykinlar• St Joseph's PS, Crossgar• St Joseph's PS, Killough• St Joseph's PS, Strangford• St Macartan's PS, Loughinisland• St Malachy's PS, Kilclief• St Mary's PS, Dunsford• St Mary's PS, Killyleagh• St Nicholas' PS, Ardglass• St Patrick's PS, Legamaddy• St Patrick's PS, Saul	BT31 <ul style="list-style-type: none">• Annsborough PS, Castlewellan• Bunscoil Bheanna Boirche• St Francis' PS Drumaroad• St Malachy's PS, Castlewellan• St Mary's PS, Aughlisnafin• St Mary's PS Dechomet• St Matthew's PS, Magheramayo• St Patrick's PS, Burrenreagh	BT33 <ul style="list-style-type: none">• All Children's Integrated PS• Newcastle PS• Sacred Heart PS, Dundrum• St Joseph's PS, Carnacaville• St Mary's PS, Newcastle	BT34 <ul style="list-style-type: none">• St Columban's PS, Kilkeel• St Malachy's PS, Kilcoo	